



ISO 9001:2015 Certified

INSPECTION • TESTING • CERTIFICATION

Industrial Safety Monitor Examination Request Form

Before You Submit

- **Fee and payment:** \$100 per examinee.
- **Accepted payment:** Check or money order payable to NITC; Visa, MasterCard, or American Express. Attach payment details or call NITC at (877) 457-6482 to provide credit card information by phone.
- **Submission deadline:** Email this completed request form at least two (2) weeks prior to the requested examination date to exams@nitc.com.
- **Exam delivery:** All examinations are administered by computer.
- **Applicant notification:** The requesting entity is responsible for notifying each applicant.
- **Proctor:** The Local Union is responsible for providing the proctor.
- **Policies:** For NITC no-show, cancellation, and refund requirements, see the [Rules and Procedures](#).

Complete electronically or print clearly. Required fields are marked with an asterisk (*).

Requesting Entity and Examination Details

*Examination Location					
*Examination Address					
*City, State, ZIP					
*Contact Person		Phone Number			
*Email Results To					
*Examination Date MM/DD/YYYY		Start Time Include AM or PM		*Number of Examinees	

Payment

Credit Card Authorization - Complete only when card information is provided on this form.

*Total Amount Enclosed	<i>Applicant fees + processing fee, if applicable</i>				\$			
Payment Method	☐ Check	☐ Money Order	☐ Visa	☐ MasterCard	☐ American Express	☐ Discover		
*Card Number					*Expiration Date MM/YY			
*CVV2					<i>Visa/MasterCard: last 3 digits on back. American Express: 4 digits on front.</i>			
*Billing Address					*Billing ZIP Code			
*Name on Card					*Cardholder Signature			

Proctor Information

Exam materials will be emailed to the proctor. Complete this section if a proctor has been selected. Leave it blank when asking NITC to locate one.

Proctor Name			
Address			
*City, State, ZIP			
Cell Phone		Email	

Submission Checklist

- ☐ Request and examination details are complete.
- ☐ Payment is enclosed, card authorization is complete, or payment was made by phone.
- ☐ The applicant roster is complete, including identification information and email addresses for results.
- ☐ Proctor information is complete.

Please enter all information completely for each applicant. Examinees who do **NOT** have an email address will not be sent their exam results.

Name:		SSN / NITC ID # / UA ID #:	
Address:		City:	State: ZIP:
Email:		Phone #:	Local No. (if applicable)

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