ISO 9001:2015 Certified

INSPECTION • TESTING • CERTIFICATION

Cal/OSHA Excavation Competent Person
Examination Request Form

Before You Submit

- **Course requirement:** All applicants must have completed an 8-hour course.
- **Fee and payment:** $175 per examination. The request must be prepaid.
- **Accepted payment:** Check or money order payable to NITC; Visa, MasterCard, or American Express. Attach payment details or call NITC at (877) 457-6482 to pay by phone.
- **Submission deadline:** Email this form and all completed applications at least three (3) weeks prior to the requested examination date to nitcjourneycerts@nitc.com.
- **Exam delivery:** All examinations are administered by computer.
- **Applicant notification:** The requesting entity is responsible for notifying each applicant of the examination date and time.
- **Policies:** For NITC no-show, cancellation, and refund requirements, see the Rules and Procedures.

Complete electronically or print clearly. Required fields are marked with an asterisk (*).

Requesting Entity and Examination Details

***Examination Location**					
***Examination Address**					
***City, State, ZIP**					
***Contact Person**		**Phone Number**			
***Email Results To**					
***Examination Date** *MM/DD/YYYY*		**Start Time** *Include AM or PM*		***Number of Examinees**	

***Have all applicants completed an 8-hour course?**	☐	Yes	☐	No

Proctor Information

Exam materials will be emailed to the proctor. Complete this section if a proctor has been selected. Leave it blank when asking NITC to locate one.

Proctor Name					
Address					
***City, State, ZIP**					
Cell Phone		**Email**			
Will the proctor waive his/her proctoring fees?	☐	Yes	☐	No	

National Headquarters: 501 Shatto Place, Suite 201, Los Angeles, CA 90020 | (877) 457-6482 | (213) 380-6482 | www.nitc.com

Submission Checklist

☐ Request and examination details are complete.
☐ All completed applications are included.
☐ Payment is enclosed, card authorization is complete, or payment was made by phone.
☐ The applicant roster is complete, including email addresses for results.
☐ Proctor information is complete, or NITC has been asked to locate a proctor.

IMPORTANT: Incomplete applications will be rejected.

Please enter all information completely for each applicant. Examinees who do **NOT** have an email address will not be sent their exam results.

Name:		**SSN / NITC ID # / UA ID #:**					
Address:		**City:**		**State:**		**ZIP:**	
Email:		**Phone #:**		**Local No. (if applicable)**			

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